

WEST HILL SCHOOL

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10/10/2016

Dear Parent/Guardian,

As I am sure most of you are aware Mrs McCabe recently left West Hill School, to take up a new role working for The Duke of Edinburgh Award Scheme in West Yorkshire. I am sure you will join me in wishing her the best of luck in her new role.

I am pleased to inform you that Mrs McCabe will still be accompanying our school trip to Uganda next summer, as an expedition leader representing Camps International.

Mr Harrison has asked that I take on the role of lead teacher, becoming the link between Camps International, Parents and Pupils. I will be liaising with all parties concerned to ensure that all the preparations are in place to guarantee a successful trip. As part of this role I will be travelling to, Kenya during October half term to complete a teacher training week with Camps International. This visit will provide me the knowledge to comprehensively report back to the West Hill Senior Leadership Team, travelling pupils and their parents on the logistics and practicalities of the expedition and to use this information to better prepare the pupils.

I will contact you after October half term outlining key dates you need to be aware of and information on practise expeditions that the pupils must undertake before we travel in the summer.

A team from the Duke of Edinburgh Award Scheme will be meeting with the pupils later in the year. The focus of the meeting will be to offer guidance and support for pupils who will be using the Uganda trip to complete sections of their Gold / Silver awards. Pupils must be 16 years of age to be enrolled on the Gold award and only activities from the day of their enrolment can count towards the award. They will also be advising Gold Award pupils on how they will be supported by the team post West Hill to ensure they successfully complete and achieve their Gold awards.

If you have any questions in regards to the above information please do not hesitate to contact me at school my email address in below. If you have any questions specifically about the Gold award you can contact Mr O'Dowd who is the link between the DofE awards office and school.

Good luck with your fund raising efforts. The next payment of £760 is due into school on 10/01/2017 and the final payment of £1140 is due into school on 01/05/2017.

Yours Sincerely

Miss J Mason

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